

APPENDIX B

Community And Economic Development Grants Scheme * new application

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| Name Of Organisation | : | Haywards Heath Town Council |
| Purpose For Which Grant Is Sought | : | Town Day |
| Total Project Cost | : | £5,240 |
| Amount of Grant Sought | : | £2,240 |
| Previous Grants | : | £3,000 – WW1 celebrations (2018) £10,000 – Facility and CED grants for South Road Tree Planters (2018) £300 – Hanging Baskets Planting (2017) £500 – Sport Taster Day (2016) £500 – Jubilee Gardens Upgrade (2016) £750 – Peace Garden Memorial (2015) |

Background Information

Haywards Heath Town Council provides statutory and discretionary services to the Town of Haywards Heath including a programme of Town Events.

Town Day is a much loved and well supported Town Event (for over 20 Years) and has become an important part of the Town's cultural heritage by giving people the opportunity to experience the Town's unique character. It also gives local organisations and charities a place to showcase their work as they pay a vital role in the Town by supporting so many residents and their families in the community - there is always a great demand for stalls and exhibition stands at the event.

Haywards Heath Town Council has requested a grant contribution towards the IMPS Motorcycle Display Team at the Town Day event in September 2019. The IMPS team who celebrate the country's youth by demonstrating the importance of team work and learning life skills such as communication, discipline and leadership through it's highly disciplined show will be one of the main attractions of the day.

Head Of Corporate Resources Comments

Haywards Heath Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

This is an annual Town event that has built on the success of previous years and provides an opportunity for local residents to enjoy the various activities and entertainment on offer as well as engage with local organisations and charities. Haywards Heath Town Council has recently been in receipt of significant funds from the Community & Economic Development grant fund (£8,000 in 2018) and whilst the Assessment team recognise the importance of supporting key community events in the district, it is felt that on this occasion the applicant should be awarded less than the requested amount. The Town Day has potential to be sponsored (which should be encouraged) by key organisations in the town which in turn will help to make it more sustainable in the future.

Overall Score: 7

The Project Meets the Following Corporate Objectives

Sustainable Economic Growth - The event not only gives local charities the chance to raise money but also offers local business the opportunity to trade and promote their services. The event also brings 1000's of people into the Town Centre who dwell and spend money on South Road and in the Orchards Shopping Centre. This is very important in an environment when town centres are struggling to survive with a rise in online shopping. Offering leisure activities is an excellent way of bringing people into the Town Centre.

Strong and Resilient Communities - Town Day is a free to enter community event, which brings the Town together and people from different social and economic backgrounds. The event also hosts many different services and activities that all people can learn from and join in with. The Council also invites its emergency services to the event which provides an opportunity to educate young people in what they do.

Recommendation

The sum of £1,120 from the Community and Economic Development fund is provided towards the cost of the Haywards Heath Town Council Town Day.

Community And Economic Development Grants Scheme * new application

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| Name Of Organisation | : | Lindfield Arts Festival |
| Purpose For Which Grant Is Sought | : | Arts activities at the festival |
| Total Project Cost | : | £20,400 |
| Amount of Grant Sought | : | £1,580 |
| Previous Grants | : | £1,250 – Circus, theatre and visual arts (2018) £1,250 Lindfield Arts Festival (2017) £1,200 PA system (2016) £2,000 Lindfield Arts Festival (2015) £2,000 Lindfield Arts Festival (2014) £2,000 Lindfield Arts Festival (2013) £2,500 Lindfield Arts Festival (2011) |

Background Information

Lindfield Arts Festival runs an annual community event which provides and delivers a varied, exciting arts programme for the local community, utilising a wide range of venues including Lindfield High Street, community buildings, local churches, schools, shops and The Common. The aims are to encourage social cohesion and a sense of community.

Established by a group of unpaid volunteers in 2010, the Festival offers local amateur and professional Sussex artists, actors, musicians, craftsmen and creative leaders the opportunity and platform to showcase and share their talents over a weekend in September.

The Festival is seeking funds to contribute towards the cost of hiring the Applause Outdoors Company to deliver performances and entertainment for all ages and abilities during Lindfield Arts Festival.

Applause Outdoors will provide two events – a part man, part tree character called Arbor who provides an interactive street theatre performance, using puppets and telling a story of a tree pushed from his home and fighting to preserve his future which will provide an important message to the audience as well as being entertaining. Encouraging the audience to plant and nurture their own trees, Arbor will give each family a sapling to take home, leaving a lasting legacy.

The second event is a mashup of dance and table tennis. The Guardian Doubles

will provide a unique performance of dance and ping pong. The dancers spin and slide in a pop-up performance that smashes expectations of dance and advocates the importance of safe, positive and accessible public spaces. Families will be encouraged to play ping pong after watching the show.

Both activities will be free of charge to everyone.

Head Of Corporate Resources Comments

- Independently examined accounts have been submitted for the period ending 31st January 2018 which show a surplus of £2,637.
- Total income was £15,816; mainly generated from Grants (£7,585), Income from Charitable activity (£3,585), Sponsorship (£3,450), Friends (£1,040) and Donations (£156).
- Total expenditure was £13,179; consisting of Supplies and Services (£13,179).
- Balances held at the end of the period showed Net assets of £18,174, comprising of Cash £18,174.

Corporate Grant Assessment Group's Evaluation Of The Project

CED Grants of up to £1,250 have been awarded towards the festival in previous years since 2011. The Assessment team feel it's important that community festivals seek to become self-funding. This enables the event to become sustainable in the long term and develops ownership and stronger links with the local community. Whilst the team support the festival and recognise the positive outcomes, it's important that the festival looks to become self-funding in the future.

Overall Score: 11

The Project Meets the Following Corporate Objectives

Sustainable Economic Growth - With almost 4,000 people attending the festival in 2018, this provides an economic boost to local retailers and businesses, many of which participate actively over the three days.

Strong and Resilient Communities – The festival brings together the local Mid Sussex communities to watch, participate in, learn and develop. It showcases local talent, including an opportunity for local schools and groups and local artists to perform and enhances social inclusion by enabling all residents to participate fully.

Recommendation

That the sum of £1,580 from the Community and Economic Development fund is provided towards the Lindfield Arts Festival.

Community And Economic Development Grants Scheme * new application

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| Name Of Organisation | : | Age UK East Grinstead |
| Purpose For Which Grant Is Sought | : | Assistance with move to Glen Vue |
| Total Project Cost | : | £24,220 |
| Amount of Grant Sought | : | £24,220 |
| Previous Grants | : | None |

Background Information

AGE UK East Grinstead currently run their activity centre from Swan Mead. Staff are based there and many of the services are delivered there including lunches, Monday through Friday. The centre has regular Talks, Entertainers and presenters, Card and board games, Bingo, Computer and tablet classes. Musical Fridays or for those that want to, a friendly place to chat with likeminded souls. Each year trips and holidays are arranged including many day trips, outings to places of special interest, and group holidays.

Home Assistants offer support in the home by providing regular domestic help with housework tasks including routine cleaning, bed change, laundry and ironing, as well as shopping.

The carers respite service was established in 2003 by Age UK East Grinstead, the County Council and the Alzheimer's Society. It was initially designed to support carers or family members of those living with dementia or memory loss but now also caters for the elderly and frail.

During 2018, Age UK East Grinstead and District developed an Outreach Service within the more rural areas of the East Grinstead district. Older people, in rural areas can be assisted, by linking them to statutory and voluntary groups that offer solutions to specific needs.

The aim is to enhance residents' lives by: promoting independence and wellbeing, increasing involvement in the community by accessing services and offering friendly support. The Centre offers a friendly face and someone to talk to. The organisation works to involve and seek and listen to the views of local older people, including:

- Participating in National Campaigns
- Influencing our MPs and local government
- Informing local media
- Linking and using every opportunity to work with the many local organisations and decision-making groups, to ensure that our people and communities are equipped to make the most of later life.

The organisation now has the opportunity to move to Glen Vue. It will be taking over the lease and running of the building to become a Community Hub for other charities who are based there but also to allow others and small associations to support the local area across the age ranges.

The grant will cover the costs of the move; prepare the building for occupancy and operation to enable continuation of services with little or no disruption.

Head Of Corporate Resources Comments

- Independently examined accounts have been submitted for the period ending 31st March 2018 which show a deficit of £3,788.
- Total income was £335,593; mainly generated from Grants (£90,126), Help at Home (£65,022), Legacies (£64,000), Trips and Events (£47,515), Swan Mead Centre (£36,979), Donations (£19,217), Membership fees (£4,602), Short Breaks for Carers (£4,378), Fundraising (£1,595), Other income (£1,165), Gift Aid (£978) and Investment income (£16).
- Total expenditure was £339,381; consisting of Staff related (£203,279) and Supplies and Services (£136,102).
- Balances held at the end of the period showed Net assets of £80,973: comprising of Cash £93,624, Debtors £9,467 and Creditors (£22,118).

Corporate Grant Assessment Group's Evaluation Of The Project

Age UK East Grinstead and District provide valuable resources and facilities for older people in East Grinstead. The existing centre in Swan Mead is very popular with residents and the move to Glen Vue is an opportunity for the organisation to expand and work with other community organisations to offer a wider range of services in East Grinstead. The Assessment team feel it is important we support this move. This will work towards providing a wider offer for older people and an accessible building that can be utilised by organisations servicing different age groups in East Grinstead.

Overall Score: 11

The Project Meets the Following Corporate Objectives

Financial independence

To be able to continue to support local older vulnerable people together with several local charities who without AgeUK taking over Glen Vue would cease operation.

Effective and Responsive Services –

With the opportunity of moving to Glen Vue AgeUK be in a position to support other local charities for them to provide services that AgeUK cannot through the hiring and usage of some of the rooms.

Sustainable Economic Growth –

Through the use of Glen Vue, AgeUK and other Charities will be able to grow and continue supporting people with the local community.

Strong & Resilient Communities –

This is a golden opportunity to create a community hub for the benefit of all and everyone within East Grinstead and the local rural district.

Recommendation

That the sum of £9,360 from the Community and Economic Development fund is provided towards the cost of AgeUK's move from Swan Mead to Glen Vue to include removals and furniture and a further £12,410 is released from S106 contributions for capital improvements to enable Age UK East Grinstead to upgrade the building security, technology and the kitchen which is made up of Community Buildings £1,393.16 (P35/694 Land rear of 240-258 Holtye Road), £2,231.89 (P35/671 Land at Furze Lane Car Park, London Road),£4,666.00 (PL12-000896 Caffyns Garage,12-14 King Street), £3,168.00 (PL13-000415 Land at Sussex House, London Road), £950.95 (PL13-000617 St James House, 150 London Road).

Community And Economic Development Grants Scheme * new application

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| Name Of Organisation | : | Sheddingdean Community Association / Windmills Opportunity Playgroup |
| Purpose For Which Grant Is Sought | : | Rental costs |
| Total Project Cost | : | £5,850 |
| Amount of Grant Sought | : | £5,850 |
| Previous Grants | : | £5,000 & £850 2018-19 £5,000 & £850 2017-18 £3,750 & £270 2016-17 £3,750 & £270 2015-16 £3,750 & £270 2014-15 |

Background Information

In September 1997, the Community Services Committee considered a detailed report on the Sheddingdean Community Centre and the financial position of the Association which currently leases the Centre from the Council.

At that time the Committee agreed in principle to make an annual grant, equal to the annual rent, which they are required to pay to the Council. It was noted that the organisation operates on a very restricted financial basis and that without what is effectively a 'rebate' on the rental it would almost certainly cease to exist.

The Council does not generally fund the ongoing running costs of community organisations but this is a unique historic arrangement which does not comply with the standard criteria for Community and Economic Fund grants.

The Sheddingdean Community Association is a group of local residents who manage the Community Centre. The Centre is hired on a regular basis by Sheddingdean Baptist Church who run a toddlers club, Slimming World, U3A, arts and craft activities, choir practise and martial arts, in addition to casual hiring's.

The Windmills Opportunity Playgroup occupies the Maple Room at the Sheddingdean Community Centre and has a separate lease for their use of the building. The Playgroup supports children with additional needs, provides early intervention and support to parents and professionals and also offers opportunities for volunteers to work alongside practitioners to develop their skills.

The Council issued new leases to Sheddingdean Community Association and Windmills Opportunity Playgroup commencing 18 November 2016 and 17 January 2016 respectively with both leases terminating on 17 November 2021.

Under the terms of the lease, the tenants are obliged to undertake repairs and maintenance and keep the interior of the premises in a clean and tidy condition at all times.

Rents are now due as follows:

| | Sheddingdean Community Association | Windmills Opportunity Playgroup |
|------------------|---|--|
| 2019 - 20 | £5,000.00 | £850.00 |

Head Of Corporate Resources Comments

Sheddingdean Community Association

Unaudited accounts have been submitted for the period ending 31st March 2018 which show a deficit of £5,272.

Total income was £9,871; mainly generated from Rental income (£9,868) and Interest (£3).

Total expenditure was £15,143; consisting of Premises related (£10,156), Supplies and Services (£3,455) and Staff related (£1,532).

Balances held at the end of the period showed Net assets of £16,238: comprising of Cash £16,238.

Windmills Opportunity Playgroup

Unaudited accounts have been submitted for the period ending 31st July 2018 which show a surplus of £9,579.

Total income was £96,448; mainly generated from Fees (£83,385), Donations (£7,507), Grants (£4,225), Fundraising (£1,046), Interest (£189) and Other income (£96).

Total expenditure was £86,869; consisting of Staff related (£69,664), Supplies and Services (£9,717) and Premises related (£7,488).

Balances held at the end of the period showed Net assets of £76,054: comprising of Cash £76,054.

Corporate Grant Assessment Group's Evaluation Of The Project

This is a historical arrangement that was agreed in principle when the both organisations began leasing the facilities from the Council. Both organisations continue to provide a valued service to the community and as such the Assessment Group was keen to support them.

The Project Meets the Following Corporate Objectives

Strong & Resilient Communities – Sheddingdean Community Centre is a valuable community resource that the Council supports by providing rent free accommodation. Windmills Opportunity Playgroup provides specialist services for children with special needs. The facility benefits the local neighbourhood by

providing a base for the nursery and a venue for social activities, which encourages good health and wellbeing.

Recommendation

That the sum of £5,850 from the Community and Economic Development fund is allocated to cover the rent due for the 2019-20 period in respect of Sheddingdean Community Centre and the Windmills Opportunity Playgroup.